

Staff Data Collection Changes for 2013-2014 School Year

There are several changes to MEDMS Staff data collection for 2013-14. We will no longer collect race or ethnicity data about school staff members. Therefore related data fields have been removed from the Staff Personal page in MEDMS. These data elements have also been removed from the Staff Demographic upload schema. These elements are listed below.

- HispanicLatino
- AmericanIndianAlaskaNative
- Asian
- BlackAfricanAmerican
- NativeHawaiianPacificIslander
- White

In addition, work email is now required for the positions listed below. This is a broadening of the current requirement of work/business emails for principals and superintendents. In these tight budget times, email allows the Department to reduce postal costs and facilitates easy collaboration in all program areas. We want to ensure all funds are focused on serving our students, not on administrative costs, and using email as the primary vehicle for communication will help us do so.

The table below is a list of positions that require a work email in the staff record in MEDMS.

ADULT EDUCATION DIRECTOR	DIRECTOR OF BILINGUAL PROJECTS
ASSISTANT DEAN	DIRECTOR OF DATA SERVICES
ASSISTANT PRINCIPAL	DIRECTOR OF GUIDANCE
ASST ADULT EDUCATION DIRECTOR	DIRECTOR OF HEALTH SERVICES
ASST DIR OF SEC VOCATIONAL	DIRECTOR OF STUDENT ACTIVITIES
ASST SUPERINTENDENT OF SCHOOLS	FACILITIES-DIRECTOR/MGR
ASST. DIR OF SERV-EXCEPTIONAL CHILD	FOOD SERVICE ASST TO DIRECTOR
BOOKKEEPER	FOOD SERVICE DIRECTOR I
BUSINESS ADMINISTRATOR/MANAGER	FOOD SERVICE DIRECTOR II
CHEMICAL HYGIENE OFFICER (CHO)	GUIDANCE COUNSELOR
COMPUTER/TECHNICAL COORDINATOR	INTEGRATED PEST MANAGEMENT (IPM) COORDINATOR
CURRICULUM COORDINATOR	LIBRARIAN/MEDIA SPECIALIST
DEAN	PRINCIPAL
DEPARTMENT HEAD	SCHOOL SOCIAL WORKER
DIR OF SECONDARY VOCATIONAL	SUPERINTENDENT OF SCHOOLS
DIR OF SERV-EXCEPTIONAL CHILD	SUPERVISOR OF INSTRUCTION
DIR/SUPV OF TRANSPORTATION	TEACHER SUPPORT TEAM MEMBER
	TRANSPORTATION-DIRECTOR/MGR